



Inclusion Commission Terms of Reference

1. Vision/Purpose

- 1.1 Is to increase involvement of anyone with any form of disability in judo
- 1.2 Make judo accessible and fun for all regardless of disability, medical issue, ability level or age
- 1.3 Create and implement policy documents for the purpose of our role to assist coaches to feel equipped, confident and educated to adapt judo sessions
- 1.4 Emphasis placed on coach education through coaching seminars, complete involvement in disability sections of IJA Level 1 & 2 coaching courses
- 1.5 Being available to work closely to support any coach wanting to become more adaptive in their club.
- 1.6 Create pathways of progression from fundamentals up to competitive stage, adding in provincial festivals for adaptive judo and adaptive competitions
- 1.7 Liaise with Vision Sports Ireland with regards to co-operation of education and coaching for VI Judoka under remit of IJA Strategic Plan 2021-2026 for participation
- 1.8 Liaise with Special Olympics Ireland with regards to promotion of judo for Adaptive Judo under remit of IJA Strategic Plan 2021-2026 for participation
- 1.9 Educate and work with IJA Referee Commission to train referees in the skill of adaptive refereeing

2. Commission Members

- 2.1 The commission is made up of at least three (3) like-minded people who are dedicated to the roles and goals of sport inclusion. They include a Chairperson, Secretary and Treasurer, other commission members can be added as required

3. Roles & Responsibilities

- 3.1 The role of the Chairperson is to give structure and direction to the commission and to meetings held. To liaise with the IJA Executive Committee on issues of budgets, policy, progress, and plans.
Special Responsibility: Training & development of Adaptive coaches and referees
- 3.2 The role of the Secretary is to assist the Chairperson in his/her duties and to deputise as chairperson at meetings or events where the Chairperson is not present. To record minutes at all meetings and to liaise with the other commissions on issues of crossover policies and progress plans.
Special Responsibility: Collating and maintaining national and international Adaptive database for players, coaches & referees (in conjunction with Hajime the IJA Database)
- 3.3 The role of the Treasurer is to agree annual budgets with the IJA Treasurer, compile, and control allocated budgets and present quarterly updates/reports for the commission and quarterly and mid-year reviews for the IJA Treasurer via the IJA Office.
Special Responsibility: Finance Management & Fundraising



IRISH JUDO ASSOCIATION

4. Meetings:

- 4.1 Four commission meetings will take in each calendar year, one in each quarter.
- 4.2 Purposed meeting dates, first week in each quarter
- 4.3 Meetings should be when possible be carried out at events where all commission members are already present in order to keep costs to a minimum.
- 4.4 A quorum of 2 members to be present for each meeting to take place.

5. Meeting Function:

- 5.1 Agenda of brief updates of activities including identification of emerging issues
- 5.2 Update on projects for last quarter
- 5.3 Planning of activities and projects for next quarter

6. Terms of Reference

- 6.1 The terms of reference of the inclusion commission will be reviewed on an annual basic and may be amended and added to as the programme grows or needs arise.

Signed: Gemma Reynolds

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